



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

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## Meeting on SWOC Analysis, Last 3 Years achievements, Way Forward

### Minutes of Meeting

Date & Time: 12.09.2022 3:00pm

Venue: Syndicate Hall, AU

Participants: Vice-Chancellor, Registrar, Deans, Director-CUIC, Director- IQAC and Deputy Directors – IQAC.

A meeting between the Honorable Vice-Chancellor and Deans of all the four campuses (CEG, MIT, ACT, SAP) was held on 12.09.2022 at 3.00 pm in the syndicate Hall (Administrative Building) to discuss SWOC analysis and the last 3 year's achievements.

Director-IQAC welcomed the Honorable Vice-Chancellor, beloved Registrar, Deans and all the members in the meeting. Deans of all the campuses and Director-CUIC presented their campus Strengths, Weaknesses, Opportunities available and Challenges faced.

The following are the highlights and feedbacks of the Vice-Chancellor, Registrar and other members:

Sl. No.	Presentation Highlights	Actions to be taken	Responsibility
1.	Quality of PG students	<b>Quality of PG students to be enhanced:</b> <ul style="list-style-type: none"><li>Hostel facility provided.</li><li>Stipend to be provided by the University for all the Gate students.</li><li>Conducting PG counselling for four campuses immediately after the publication of GATE results.</li></ul>	Executive Warden FO Dir-CEE
2.	Strengths of other Institutions	<ul style="list-style-type: none"><li>Strengths of Higher NIRF ranking Institutions to be analysed.</li></ul>	Dir-IQAC
3.	Flexible and Project Based Learning	<ul style="list-style-type: none"><li>Blended classroom approach.</li><li>Project based learning.</li><li>Flexible class timings based on the convenience of Students and Faculty members to be explored.</li><li>Efficient use of Integrated Learning Management System to be improved.</li><li>Ensuring the availability of Engineering content in Tamil to kindle the interest for innovation.</li></ul>	Dir-CAC Chairpersons HoDs Dir-Development of Tamil in Engg. & Tech.
4.	Placement and Internship	<ul style="list-style-type: none"><li>Employers are to be identified for all the highly specialized courses offered by the University.</li><li>Poor communication skills: Courses by Professionals should be planned and conducted during early semesters.</li><li>To overcome weakness in fundamental concepts: To make students strong in fundamentals, professors should take 1 UG subject in the lower semester; retired professors can be hired for the same in case of non-availability of regular faculty members.</li></ul>	Deans/HoDs Dir-CAC Dir-CUIC



		<ul style="list-style-type: none"> <li>Core industries to be allowed to recruit irrespective of number of students they select. Campus hiring is to be carried out at the national level.</li> <li>6 months paid internship for students has to be encouraged by advancing the final semester elective papers as per the regulations.</li> <li>Regulations should be amended to provide equal opportunity to all the students (including students having 4 weeks curriculum internship).</li> </ul>	
5.	<b>Utilization of CSR Funds</b>	<ul style="list-style-type: none"> <li>CSR funding from RNTBCI was discontinued due to the institution's non-availability of the CSR number.</li> <li>Channelizing the alumni and their CSR funds through Centre for Alumni Relations and Corporate Affairs.</li> </ul>	Dir-CUIC Deans Dir-CARCA
6.	<b>Research Innovation</b>	<ul style="list-style-type: none"> <li>The proportion of faculty members involved in innovative research activities is to be improved.</li> <li>Mechanism to convert Lab scale findings to production scale to be identified.</li> </ul>	HoDs Deans Dir-CFR Dir-CSRC
7.	<b>Industry and Academy Partnership</b>	<ul style="list-style-type: none"> <li>Strong Academy Industry Partnership is required.</li> <li>Faculty interaction/association with industries to be improved.</li> <li>Guidance (Govt. of Tamilnadu) may be approached to explore the cooperation between Industries and University.</li> </ul>	Dir-CUIC
8.	<b>New Programs</b>	<ul style="list-style-type: none"> <li>CLRI-Leather technology model and its uniqueness may be extended for designing new courses.</li> <li>Progress of starting two new programs named Defence technology and foreign Science Technology in collaboration with DRDO and Tamil Nadu State Government.</li> </ul>	Dean-ACT
9.	<b>Research EcoSystem</b>	<ul style="list-style-type: none"> <li>Proposals such as REDACT (Research Eco System at ACT) must be explored on other campuses.</li> <li>Dean CEG to coordinate the write up on activities of the Research Ecosystem: Centre for Climate Change, Centre for Environment, Institute of Remote sensing, Centre for Water Resources, Institute of Ocean Management aligned with Institute of Energy Studies.</li> <li>Dean AC Tech to coordinate the write up on activities of the Research Ecosystem: Centre for Bio Technology, Crystal Growth Centre, Centre for Nano Technology, Chemical Engineering</li> <li>Dean MIT to coordinate the write up on activities of the Research Ecosystem: AUKBC, Centre for Robotics and Automation, CEAT</li> <li>Strength in Science and technology integrated with pioneer departments like Textile Technology, Leather</li> </ul>	Dean-CEG Dean-ACT Dean-MIT Dean-SAP HoDs Dir-Centres



		<p>Technology, Petroleum Technology and Food Technology in AC tech.</p> <ul style="list-style-type: none"> <li>• Similar approach at CEG to be explored.</li> <li>• Publications to be improved in SAP with existing works in the studio.</li> </ul>	
10.	<b>Startup and Consultancy Ecosystem</b>	<ul style="list-style-type: none"> <li>• Dean CEG to coordinate the write up on Startup and Consultancy Ecosystem: NHHID/Medical physics/Bio Medical Engineering.</li> <li>• Dean AC Tech to coordinate the write up on Startup and Consultancy Ecosystem: Food Technology, Textile Technology.</li> <li>• Dean MIT coordinate the write up on Startup and Consultancy Ecosystem: CASR.</li> </ul>	Deans
11.	<b>Training and Motivation</b>	<ul style="list-style-type: none"> <li>• LEAP type of training programs to be given to all the faculty members. Lectures may be delivered by Administrative trainers and Faculty Members who attended the Leap Programme.</li> </ul>	Director, CFD
		<ul style="list-style-type: none"> <li>• Faculties are to be encouraged and trained to function for the system rather than individually to improve the continuity in the system functioning in SAP.</li> </ul>	Dean-SAP
12.	<b>Training and Motivation</b>	<ul style="list-style-type: none"> <li>• Self-Motivation Training programs for both teaching and non-teaching staff.</li> <li>• Training for faculty members for effective use of online resources.</li> <li>• Coordination of Madan Mohan Malviya faculty development/Leadership Training programmes may be coordinated by Director-CFD, in consultation with Dr.Kalaiselvan, Additional Director-CUIC.</li> </ul>	Dir-CFD
13.		<ul style="list-style-type: none"> <li>• Publication of awards received in newsletters and in the website of Anna University.</li> </ul>	Dir-RCC
14.	<b>Workload and Performance based Incentives</b>	<p>Faculty Members may be allotted one theory paper based on the following creteria satisfied:</p> <ul style="list-style-type: none"> <li>• Faculties holding positions namely Deans, COE, ACOE and Director Research posts.</li> <li>• HoD 's Handling more than 750 students.</li> <li>• Faculties with a project funding of 1 crore in last two years and above and 1 running project with 50 lakhs.</li> <li>• Faculties with a consultancy of more than 1 Crore government funding and more than 50 Lakh private funding in last two years.</li> <li>• Three Q1 journals in the previous year (Maximum Two Faculty contributed to the paper).</li> <li>• All other Faculty members should be allotted work as per AICTE norms.</li> <li>• Faculties not having projects have to undergo two weeks of industrial training every year.</li> </ul>	HoDs Deans



		<ul style="list-style-type: none"> <li>Academic Excellence committee to be constituted with five members by dean campuses to coordinate the above.</li> <li>Monitoring of conduct of classes by Head of the Departments.</li> <li>Deans are advised to monitor the same by frequent visits to the departments.</li> </ul>	
15.	<b>Faculty Recreation</b>	<ul style="list-style-type: none"> <li>Faculty recreation to be revamped.</li> <li>Indoor Game facilities after office hours.</li> <li>Get-togethers are to be planned by deans, with the fund allocated to a maximum of 25 lakhs/year.</li> <li>Outsourcing experts conducting game based activities to enhance the managerial efficiency of faculty members with a dinner or lunch.</li> <li>Faculties to be grouped into 12 batches, with two members from each department.</li> <li>One faculty member to be identified as the coordinator.</li> </ul>	Dean-CEG
8.	<b>Alumni Relations</b>	<ul style="list-style-type: none"> <li>Weaker in alumni relations</li> <li>At ACTech, the forthcoming 75<sup>th</sup> diamond Jubilee celebration can be effectively used to connect all the stakeholders, namely, alumni, employers, faculty members and students.</li> </ul>	Dean-ACT Dir-CARCA
10.	<b>MOUs</b>	<ul style="list-style-type: none"> <li>Existing memorandum in the departments/centres to be revisited and the reports on the outcome to be submitted.</li> </ul>	HoDs Directors
11.	<b>Paperless Communication</b>	<ul style="list-style-type: none"> <li>Ensuring a paperless environment by email communications and phone calls for urgency.</li> </ul>	All the Unit Heads
12.	<b>Facilities for Faculty members and Students</b>	<ul style="list-style-type: none"> <li>Campus wide Wi-Fi facility to be improved.</li> </ul>	Dir-RCC

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12/9/22

Director-IQAC

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12/9/22

Registrar i/c

12/09/2022

*[Signature]*  
12/9/22

Vice-Chancellor

12/09/2022



Meeting Photos (Geo-tagged Photos – Landscape Photos only)





